26 November 1951

## AGENDA

## FOR

## CAREER SERVICE COMMITTEE

9th Meeting, Monday, 26 November 1951, 4:00 P.M.

## Room 115 Worth Building

- 1. Minutes of the 8th Meeting.
- 2. Statement regarding Personnel Policy.
- 3. a.) Proposed questionnaire to Assistant Directors and Office Heads regarding Extension Training requirements (attached).
  - b.) Proposed revision of Directive to Extension Training Working Group (attached).
- b. Proposed questionnaire to Assistant Directors and Office Heads regarding criteria for employee rating and evaluations.
- 5. Status of Hazardous Duty Pay Problem.
- 6. OFC Position paper regarding Overt vs. Covert Offices (attached).
- 7. Should there be one or two Career Service Programs (i.e. separate systems for the Overt and Covert Offices)?
  (Question raised by Selection Criteria Working Group)
- 8. Reconstitution of Trainee Working Group.
- 9. Report of "Informal Meeting of Working Group Chairmen" dated 23 November 1951 (attached).